Daily Board — Start here

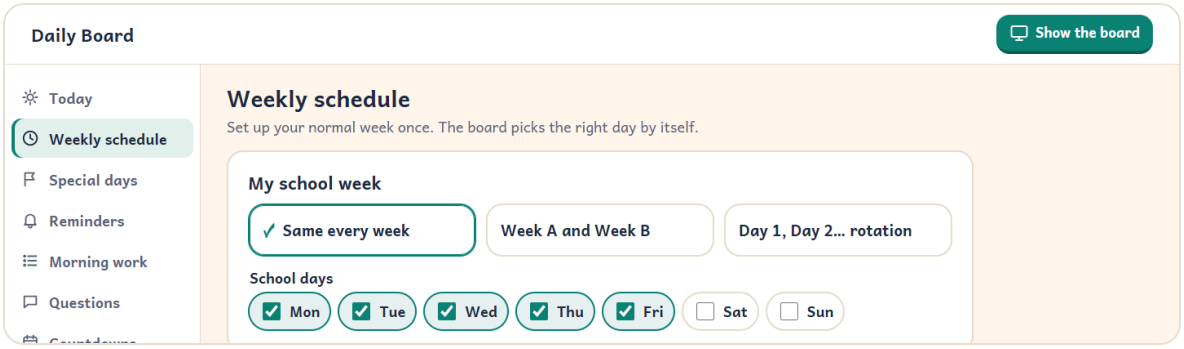
Your morning meeting and daily agenda screen. Set it up once: every morning it's ready by itself.

1 Save the file and open it

- Unzip the download. Keep **daily-board-free.html** somewhere easy, like Documents or your desktop.
- **Double-click it.** It opens in your browser (Chrome, Edge, Safari or Firefox) and works without the internet.
- Always open the **same file** in the **same browser**: that's where your board is saved. Want to look around first? Press **Try the sample class first**.

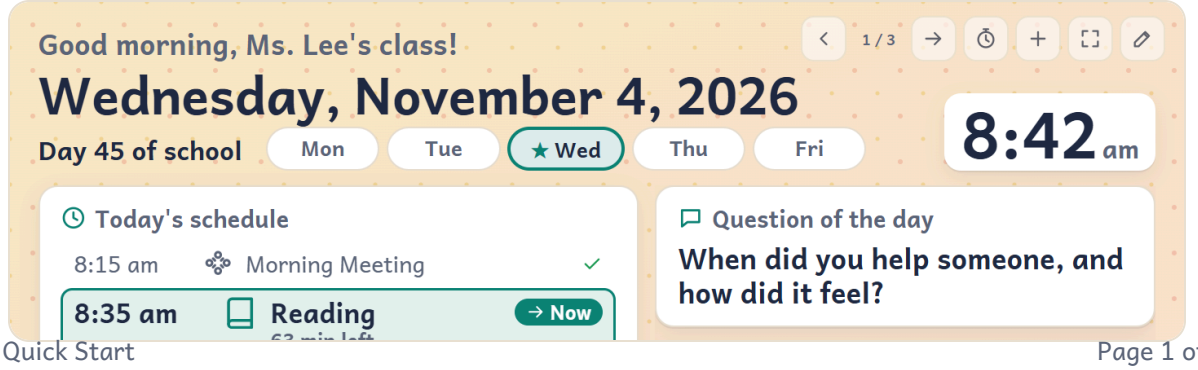
2 Four quick setup steps

Your name and class, your school year and country (for holidays and "Day 47 of school"), your daily schedule (start from the sample week and change it), and a look. Then fine-tune in **Edit → Weekly schedule**.



3 Every morning: just open it

The date, day of school, today's schedule with **Now** and **Next**, reminders and the question of the day are ready. Press **F** for full screen.



More to try

Something different today?

Edit (the pencil button) → **Today** → **Change this day only**. Assemblies, early release, field trips: your normal week stays the same.

Reminders

Press **R** on the board for a quick reminder today, or use Edit → Reminders for date ranges and weekly ones like "Library books every Tuesday".

Keys on the board

→ or **Space** next page · ← back · **F** full screen · **T** timer · **R** reminder · **E** edit

The free version shows one board page, the weekly schedule, 20 questions and the Plain theme. The full version adds up to 8 pages, A/B weeks and rotations, 217 questions and your own, countdowns, birthdays, weather, feelings, the month calendar, special days and 6 seasonal themes.

Timers

Press **T** on the board. **Clean up** and **Line up** are one tap, with a soft chime.

Keep a backup

Everything is saved only in this browser on this computer. About once a month, press **Edit** → **Backup** → **Download backup** and keep the file on your school drive or a USB stick. Never clear the browser's "Cookies and other site data". Moving to a new computer? Restore the backup file there.

Private by design

No ads, no accounts, nothing sent over the internet. Birthdays use first names only. The feelings check-in shows the class total, never who chose what. Please follow your school's rules about student information.

Something not working?

- **Wrong day in an A/B week or rotation?** Edit → Weekly schedule → "Today is..." and pick the right day.
- **"Day 47 of school" is missing or wrong?** Edit → School year: check the first and last day, holidays and your days off.
- **Everything disappeared?** Same browser, same file? Private or "incognito" windows don't save. Restore your backup in Edit → Backup.
- **Still stuck?** Ask in the Q&A on the Teachers Pay Teachers product page. I'm happy to help.

© 2026 Library of Educational Materials (LEM) · See Terms of Use